

Lead Applicant seminar

Gdansk, Poland, 10-11 December 2008
Venue: Hotel Mercure Hevelius

Agenda

Wednesday, 10 December 2008

9:00 – 9:30 *From application through assessment to funding decision - the procedure, **Joint Technical Secretariat***

Working sessions

The participants are divided into 3 groups. Each group attends all of the following three working sessions.

- WS 1: Project strategy & Communication
- WS 2: Partnership and work plan
- WS 3: Financial issues

	Room 1	Room 2	Room 3
9:45 - 11:15	WS 1 (Group 1)	WS 2 (Group 3)	WS 3 (Group 2)
11.15 - 11:45	<i>Coffee break</i>		
11:45 - 13:15	WS 1 (Group 2)	WS 2 (Group 1)	WS 3 (Group 3)
13:15 - 14:15	<i>Lunch</i>		
14:15 - 15:45	WS 1 (Group 3)	WS 2 (Group 2)	WS 3 (Group 1)

16:00 – 16:30 *Investments in projects, strategic projects and extension stage*
16:30 – 16:45 *Project implementation and monitoring: What is good to know already when applying.*

Thursday, 11 December 2008

The consultations will take place in Hotel Mercure Hevelius from 8:30 to 16:00, max. 45 min per consultation.